

The Circuit Court of Danville is the trial court of general jurisdiction with the authority to try civil and criminal cases. Additionally, the Circuit Court has jurisdiction for any case for which jurisdiction is not specified in the Code of Virginia and has the authority to impanel regular and special grand juries.

In criminal cases, the Circuit Court has jurisdiction over the trial of all felonies and misdemeanors originating from grand jury indictments. The Circuit Court also has jurisdiction over juveniles who are charged with felonies and whose cases are certified for trial by the judge of the Juvenile and Domestic Relations District Court. In civil cases, the Circuit Court has concurrent jurisdiction with the General District Court over claims of \$4,500 to \$15,000. The Circuit Court has original jurisdiction over monetary claims exceeding \$15,000. Additionally, the Circuit Court has jurisdiction over issues concerning the validity of municipal ordinances or corporate bylaws. The Circuit Court has appellate jurisdiction over appeals from the General District Court and from the Juvenile and Domestic Relations District Court. Appeals from administrative agencies are also heard in the court.

### Expenditures

	<b>FY 2008 Actual</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2011 Adopted</b>	<b>Increase/ Decrease</b>
Personnel Services	\$ 142,844	\$ 129,437	\$ 147,807	\$ 145,740	\$ (2,067)
Employee Benefits	\$ 16,502	\$ 18,509	\$ 20,518	\$ 21,190	\$ 672
Purchased Services	\$ 3,999	\$ 1,550	\$ 2,700	\$ 14,700	\$ 12,000
Internal Service	\$ 1,791	\$ 2,008	\$ 3,000	\$ 3,000	\$ 0
Other Operating Expense	\$ 15,026	\$ 13,302	\$ 18,200	\$ 18,200	\$ 0
Capital Outlay	\$ 1,983	\$ 5,037	\$ 2,500	\$ 2,500	\$ 0
<b>Total Expenditures</b>	<b>\$ 182,145</b>	<b>\$ 169,843</b>	<b>\$ 194,725</b>	<b>\$ 205,330</b>	<b>\$ 10,605</b>

### Authorized Fulltime Personnel

<b>FY 2010</b>	<b>FY 2011</b>	
1	1	Law Clerk
1	1	Judicial Assistant
1	1	Legal Secretary
<b>3</b>	<b>3</b>	<b>Authorized Positions</b>

General District Court is located on Patton Street in the Courts and Jail Building on the third floor. Court commences at 8:30am, five days a week for Traffic and Criminal Cases; civil cases are held on Tuesday beginning at 10:00am. Small Claims Court is held on the second Tuesday of every month at 12:00 noon. One must call to reserve time on the Civil Docket.

The General District Court handles all traffic and criminal misdemeanor cases, felony preliminary hearings, civil small claims court involving \$5,000 or less, and civil cases up to \$15,000.

**Expenditures**

	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>Increase/ Decrease</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Adopted</b>	
Purchased Services	\$ 30,620	\$ 39,124	\$ 35,200	\$ 34,100	\$ (1,100)
Internal Service	\$ 800	\$ 640	\$ 800	\$ 300	\$ (500)
Other Operating Expense	\$ 12,350	\$ 12,422	\$ 15,800	\$ 15,150	\$ (650)
Capital Outlay	\$ 1,361	\$ 5,588	\$ 1,600	\$ 1,300	\$ (300)
<b>Total Expenditures</b>	<b>\$ 45,131</b>	<b>\$ 57,774</b>	<b>\$ 53,400</b>	<b>\$ 50,850</b>	<b>\$ (2,550)</b>

The principal function of the magistrate is to provide an independent, unbiased review of complaints brought to the office by law enforcement officers and citizens. Although they do serve as conservators of the peace, magistrates are not connected with law enforcement. Instead, magistrates serve as a buffer between law enforcement and society. In addition, magistrates assist the public by providing general information on civil and criminal processes and procedures.

Magistrates have the following statutorily prescribed powers: to act as conservators of the peace, to administer oaths and take acknowledgements, to issue arrest warrants, to issue search warrants, to admit to bail or commit to jail, to issue summonses and subpoenas, to issue civil warrants and pre-trial levies and seizures, to accept prepayment for certain traffic and misdemeanor offenses, to issue mental and medical emergency custody orders, to issue temporary mental detention orders, to issue medical temporary detention orders, to issue emergency protective orders, and to issue out of service orders to commercial vehicle drivers.

#### Expenditures

	<b>FY 2008 Actual</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2011 Adopted</b>	<b>Increase/ Decrease</b>
Internal Service	\$ 15	\$ 34	\$ 50	\$ 50	\$ 0
Other Operating Expense	\$ 989	\$ 555	\$ 1,475	\$ 950	\$ (525)
Capital Outlay	\$ 255	\$ 678	\$ 800	\$ 1,330	\$ 530
<b>Total Expenditures</b>	<b>\$ 1,259</b>	<b>\$ 1,267</b>	<b>\$ 2,325</b>	<b>\$ 2,330</b>	<b>\$ 5</b>

The Danville Office of the 22<sup>nd</sup> Court Service unit is administered by the Virginia Department of Juvenile Justice. The Unit provides a continuum of services to juveniles and families having contact with the Juvenile and Domestic Relations court. Services as ordered by the court or provided at the Unit's intake would include but not be limited to receiving, processing, and when applicable, diverting intake complaints, completing court ordered investigations, reports, reviews, and addendums, providing probation and intensive supervision services, parole and intensive parole services including institutional visitation and community supervision, community work services, and substance abuse evaluation and drug testing.

**Expenditures**

	<b>FY 2008 Actual</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2011 Adopted</b>	<b>Increase/ Decrease</b>
Purchased Services	\$ 0	\$ 0	\$ 200	\$ 200	\$ 0
Internal Service	\$ 1,863	\$ 697	\$ 800	\$ 800	\$ 0
Other Operating Expense	\$ 3,308	\$ 2,930	\$ 4,800	\$ 4,800	\$ 0
Capital Outlay	\$ 1,430	\$ 4,408	\$ 1,200	\$ 1,200	\$ 0
<b>Total Expenditures</b>	<b>\$ 6,601</b>	<b>\$ 8,035</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 0</b>

FY 2011 Adopted Budget  
General Fund  
Judicial Administration  
Juvenile and Domestic Relations Court Service - 0117501

The Juvenile and Domestic Relations District Courts have jurisdiction over all cases, matters, and proceedings involving the following: delinquents; juveniles accused of traffic infractions and violations; juveniles who are status offenders; children in need of services and/or supervision; children who have been subjected to abandonment; escapees from residential care facilities; adults accused of child abuse, neglect, or of offenses against any child or in which members of their families are victims; court ordered rehabilitative services; emancipation of minors; adults accused of abuse of a spouse, ex-spouse, person with whom they have a child in common, or family, or household member; adults involved in disputes concerning the support, visitation, or custody of a child and parentage determinations; foster care and entrustment agreements; commitment of mentally ill children and certification of mentally retarded children; court consent for certain medical treatments; and issuance of juvenile operator's licenses.

**Expenditures**

	<b>FY 2008 Actual</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2011 Adopted</b>	<b>Increase/ Decrease</b>
Purchased Services	\$ 15,232	\$ 14,034	\$ 16,700	\$ 16,350	\$ (350)
Internal Service	\$ 948	\$ 625	\$ 1,200	\$ 800	\$ (400)
Other Operating Expense	\$ 18,369	\$ 18,767	\$ 16,100	\$ 19,800	\$ 3,700
Capital Outlay	\$ 0	\$ 10,206	\$ 2,000	\$ 500	\$ (1,500)
<b>Total Expenditures</b>	<b>\$ 34,549</b>	<b>\$ 43,632</b>	<b>\$ 36,000</b>	<b>\$ 37,450</b>	<b>\$ 1,450</b>

FY 2011 Adopted Budget  
General Fund  
Judicial Administration  
Clerk of Circuit Court - 0117801

The Clerk of Circuit Court and their staff issue marriage licenses, record deeds and all associated documents, record financing statements, record military discharges, docket judgments, and index and store the records in a manner that the public may have access to them. The Clerk has concurrent jurisdiction with the Judge of the Circuit Court in the probating of wills. The Clerk is the administrative arm of the Circuit Court and is responsible for preparing the court docket, issuing all court orders and maintaining permanent records of all court cases, including criminal and civil cases, as well as maintaining a staff member in the courtroom during all cases.

**Expenditures**

	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>Increase/</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Adopted</b>	<b>Decrease</b>
Personnel Services	\$ 93,046	\$ 91,370	\$ 93,228	\$ 95,950	\$ 2,722
Employee Benefits	\$ 97,097	\$ 98,693	\$ 85,069	\$ 94,890	\$ 9,821
Purchased Services	\$ 29,596	\$ 25,528	\$ 45,888	\$ 50,030	\$ 4,142
Internal Service	\$ 7,103	\$ 7,892	\$ 5,000	\$ 5,000	\$ 0
Other Operating Expense	\$ 21,293	\$ 30,351	\$ 21,500	\$ 21,750	\$ 250
Capital Outlay	\$ 900	\$ 125	\$ 500	\$ 500	\$ 0
<b>Total Expenditures</b>	<b>\$ 249,035</b>	<b>\$ 253,959</b>	<b>\$ 251,185</b>	<b>\$ 268,120</b>	<b>\$ 16,935</b>

**Authorized Fulltime Personnel**

<b>FY 2010</b>	<b>FY 2011</b>	
<u>2</u>	<u>2</u>	Deputy Clerk
<b>2</b>	<b>2</b>	<b>Authorized Positions</b>

The Danville Sheriff's Office operates the Danville City Jail, which is a maximum security facility and is located in the Courts and Jail Building. The Sheriff's Office is also responsible for providing security for the Courts and Jail Building, as well as the security for Circuit, General District, and Juvenile and Domestic Relations District Court. The Civil Process unit is responsible for the service of all court documents generated by these courts, as well as documents from courts outside of our jurisdiction.

### Expenditures

	<b>FY 2008</b>		<b>FY 2009</b>		<b>FY 2010</b>		<b>FY 2011</b>		<b>Increase/ (Decrease)</b>
	<b>Actual</b>		<b>Actual</b>		<b>Budget</b>		<b>Adopted</b>		
Personnel Services	\$ 2,721,424	\$	2,793,927	\$	2,789,992	\$	2,705,710	\$	(84,282)
Employee Benefits	\$ 604,440	\$	609,217	\$	646,256	\$	648,790	\$	2,534
Purchased Services	\$ 19,946	\$	18,195	\$	21,692	\$	20,710	\$	(982)
Internal Service	\$ 100,766	\$	106,963	\$	116,188	\$	118,640	\$	2,452
Other Operating Expense	\$ 66,295	\$	50,752	\$	65,985	\$	66,740	\$	755
Capital Outlay	\$ 3,322	\$	4,539	\$	6,500	\$	6,050	\$	(450)
	<b>\$ 3,516,193</b>	<b>\$</b>	<b>3,583,593</b>	<b>\$</b>	<b>3,646,613</b>	<b>\$</b>	<b>3,566,640</b>	<b>\$</b>	<b>(79,973)</b>

### Authorized Fulltime Personnel

<b>FY 2010</b>	<b>FY 2011</b>	
1	1	City Sheriff
1	1	Lieutenant Colonel
2	2	Captain
3	3	Lieutenant
61	61	Combination of:
		Sergeant
		**Courtroom Security Officer
		Courtroom Security Master Deputy
		Process Server
		Correctional Officer
		Master Deputy Correctional Officer
1	1	LIDS Technician
1	1	Administrative Staff Specialist
3	3	Secretary I
5	5	Nurse
<b>78</b>	<b>78</b>	<b>Authorized Positions</b>

\*Note: Nurses's funded 1/3 by City and two Courtroom Security Officers funded 100% by City. All other positions funded by State's Compensation Board. City pays portion of benefits.

The primary duty of the Commonwealth Attorney is the prosecution of criminal cases. Unlike most jurisdictions, a Danville City Charter provision requires the Commonwealth Attorney to prosecute all misdemeanor cases brought on City warrants in the General District Court. State law only requires the Commonwealth Attorney to appear for felony cases. The office also prosecutes all felonies and some misdemeanors in the Juvenile and Domestic Relations District Court. The Commonwealth's Attorney is responsible for the prosecution of all cases in the Circuit Court. The Commonwealth's Attorney is also required to represent some state agencies in civil matters and render conflict of interest opinions.

### Expenditures

	<b>FY 2008</b>		<b>FY 2009</b>		<b>FY 2010</b>		<b>FY 2011</b>		<b>Increase/ (Decrease)</b>
	<b>Actual</b>		<b>Actual</b>		<b>Budget</b>		<b>Adopted</b>		
Personnel Services	\$ 859,359	\$	882,812	\$	899,259	\$	827,670	\$	(71,589)
Employee Benefits	\$ 171,765	\$	177,664	\$	184,707	\$	172,060	\$	(12,647)
Purchased Services	\$ 1,244	\$	1,307	\$	8,335	\$	12,280	\$	3,945
Internal Service	\$ 5,651	\$	4,291	\$	4,200	\$	6,500	\$	2,300
Other Operating Expense	\$ 106,691	\$	101,714	\$	101,967	\$	103,180	\$	1,213
Capital Outlay	\$ 1,078	\$	0	\$	0	\$	0	\$	0
	<b>\$ 1,145,788</b>	<b>\$</b>	<b>1,167,788</b>	<b>\$</b>	<b>1,198,468</b>	<b>\$</b>	<b>1,121,690</b>	<b>\$</b>	<b>(76,778)</b>

### Authorized Fulltime Personnel

<b>FY 2010</b>	<b>FY 2011</b>	
1	1	Commonwealth Attorney
5	5	Asst. Commonwealth Attorney III
4	4	***Asst. Commonwealth Attorney II
1	1	**Asst. Commonwealth Attorney I
1	1	Administrative Assistant II
2	2	** Victim Witness Coordinator
6	6	Secretary
<b>20</b>	<b>20</b>	<b>Authorized Positions</b>

\*Note: Positions partially funded by the State's Compensation Board unless otherwise noted.

\*\* Note: Two Grant Funded Positions

\*\*\* Note: One City Funded Position



The Collections Department of the Commonwealth Attorney's Office collects delinquent fines, costs and restitution for the Circuit Court, General District Court and Juvenile and Domestic Relations District Court. A Community Service Program is available for those who owe fines, costs and restitution in the Circuit and General District Courts. These individuals work for the Danville Parks and Recreation Department and earn hourly credit of \$6.55. The Collections Department receives a weekly report on each individual who is assigned to the Community Service Program.

**Expenditures**

	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>Increase/</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Adopted</b>	<b>Decrease</b>
Personnel Services	\$ 74,184	\$ 73,203	\$ 72,945	\$ 72,950	\$ 5
Employee Benefits	\$ 15,219	\$ 14,797	\$ 14,983	\$ 15,010	\$ 27
Purchased Services	\$ 0	\$ 0	\$ 700	\$ 0	\$ (700)
Internal Service	\$ 1,536	\$ 1,656	\$ 2,000	\$ 1,700	\$ (300)
Other Operating Expense	\$ 9,814	\$ 9,523	\$ 10,544	\$ 10,200	\$ (344)
Capital Outlay	\$ 699	\$ 0	\$ 4,500	\$ 2,000	\$ (2,500)
<b>Total Expenditures</b>	<b>\$ 101,452</b>	<b>\$ 99,179</b>	<b>\$ 105,672</b>	<b>\$ 101,860</b>	<b>\$ (3,812)</b>

**Authorized Fulltime Personnel**

<b>FY 2010</b>	<b>FY 2011</b>	
<u>3</u>	<u>3</u>	Collections Clerk
<b>3</b>	<b>3</b>	<b>Authorized Positions</b>

\*Note: Funded by revenues collected through Collections of Commonwealth Attorney's Office.